

Ogmore Valley Community Council
Cyngor Cymuned Cwm Ogwr



Full Council Meeting

Cyfarfod Llawn y Cyngor

Tuesday 27 October 2020, 6.30 pm at Zoom
Dydd Mawrth 27 Hydref 2020, 6.30 pm yng Zoom

Minutes

In Attendance

Cllr Lee-Anne Hill (Chair)
Cllr Dhanisha Patel (Vice-Chair)
Cllr Andrew Davies
Cllr Janet Harris
Cllr Margaret Lloyd
Cllr Andrew McKay
Cllr Ryan Mock
Cllr Richard Shakeshaft
Cllr Hywel Williams

Scott Allin – Clerk
Laura Williams – Temporary RFO and Assistant Clerk

James Rowland – PCSO (for item up to 306)

304 Apologies for Absence

Apologies notified are as follows:-

- Angela Jones
- Geunor Evans

David Williams and Gareth Prescott were also not present. The Clerk would check their non-attendance.

305 New Layout of Agenda

It was noted that the agenda had now been split into items for:-

- a) consideration and update and;
- b) those for discussion and approval.

The aim was to focus discussion on the items for approval to keep the meeting to the recommended 2 hours duration.

It was noted that any feedback from councillors on the operation of the meetings would be welcome.

306 PCSO James Rowlands

The PCSO provided an update of the recent crime figures for October 2020 to this meeting. In summary:-

Ogmore Vale – 45 (68 in September) reported incidents of crime

Nantymoel – 46 (56) reported incidents of crime

Blackmill – 26 (41) reported incidents of crime

The following specific issues were discussed:-

- Antisocial behaviour at a derelict building near the fire station in Ogmore Vale had been noted on the Ogmore and Nantymoel Hub including grease being smothered on grids. It was understood that the owners are starting repair work after the lockdown. See also item 321.
- Parking at Blackmill – PCSO spoke to community members on 26 October 2020 and will keep an eye on the issue. It was also mentioned that the signage was no longer clear and the Clerk will discuss with BCBC regarding making this clearer.
- Cycling – reminder to phone 101 if there are any issues with cyclists and/or motor cyclists on the cycle path.
- Ogmore Washeries – report of incident where dog was injured and had apparently come into contact with petrol after walking in this area. Reason not known and PCSO asked again for all incidents to be reported.
- Dunraven Place and Adare Street – residents reported van parked for significant period without being moved. PCSO would take a look.
- Old Pit Road Nantymoel – build-up of rubbish.

307 Public Address (an opportunity for members of the public to bring any issues to the attention of the council) TEN MINUTES SESSION ONLY

No members of the public were present.

308 Ogmore Community Council 5 Year Strategy and SMART Action Plan

A meeting of Working Group has been organised for 5 November 2020 to receive a report on the results of the survey by Gareth Kiddie.

309 Ogmore Washeries Options Appraisal

A bid to the National Heritage Lottery Fund went in by the due date for a sum £4,700 to fund a central map showing a circular route around the site, with historical features, creatures and flora to 'look out for' through a range of visual clues. Information will be accessible, with snippets of history and biodiversity information interpreted in an engaging way that encourages families to explore the site, with links to further information online.

Another 17 questionnaires were completed online and Suryiah Evans is compiling the responses for a report to the November 2020 Council meeting.

Scrub clearance will take place on the Washeries in November 2020 with both BCBC Staff and Contractors working on site. This will begin after the 2 Week Fire Break Lockdown ends.

310 Declarations of Interest in accordance with the Council's Code of Conduct & Section 106 of the Local Government Finance Act 1992

Cllr Ryan Mock noted he was a Committee member of Evanstown Community Centre. Other declarations were recorded on the Council's website.

The Clerk noted that the Declarations of Interest on the Council website needed updating and that he would start this process before the November 2020 Council meeting. It was noted that when councillors are not sure whether to declare an interest it is always best to err on the side of caution and declare everything so there is complete transparency. In those rare cases where there was a potential financial interest in that a councillor or a friend or member of their close family would benefit financially from a decision then the councillor would usually be asked to withdraw from the meeting.

ITEMS FOR DISCUSSION AND APPROVAL

311 Approval of Minutes and Recommendations
(a) Full Council Meeting minutes 29 September 2020

Approved

(b) Full Council Meeting minutes 25 February 2020

Approved

312 Matters of Arising from previous meeting

No items were raised that were not already on the agenda.

313 Approval of Annual Accounts and supporting reports
(a) Annual Accounts

Approved

(b) Explanation of Variances

Approved

(c) Internal Audit Report

Approved

It was noted that the 2019/20 annual accounts would be available for inspection by any interested person during the period 2-27 November 2020. The Annual Accounts and supporting documents would then be forwarded to the external auditors to complete the audit on 30 November 2020.

314 Finances
(a) formal approval of payments October 2020

Approved

(b) formal approval of the bank reconciliation

Approved

(c) expenditure against the budget end of October 2020

Approved

(d) Use of Community Fund

It was noted that due to Covid delaying some projects there would be around £40,000 available for Community projects this year. Councillors were asked to make suggestions for potential projects.

It was noted that further investment into BYCC would be a possible use of the funds while other possibilities included a donation to the Food Pantry and signage for people to social distance.

315 To consider Correspondence

No correspondence

316 To consider applications for donations and grants (a) Blackmill BRAVOs/TRA Grant request

The further information requested had been provided by Blackmill BRAVOs

Resolved

a) To approve £335 for wooden boxes etc and £25 for the pick and £20 for the brushes.

b) To approve the £120 for a strimmer and £120 for KWT insurance with the caveat that the members of BRAVO evidence the appropriate training certification was in place.

c) If the appropriate training certification was not in place, then the Council approved a payment of up to £200 for the training on power tools.

ITEMS FOR CONSIDERATION AND UPDATE

317 Remembrance bench Ogmore

Information has been provided to Nick Phipps of Ogmore Valley Services regarding design and location. A reply was awaited.

318 Blackmill railings on corner of junction

Liaison with Jason Jenkins BCBC who requested an outline of the railings type and exact position before organising a site visit with BCBC.

319 Bridgend District Ramblers Association

Bridgend District Ramblers have been contacted regarding exploring the opportunity to work together over clearing some areas. Awaiting reply.

320 Advisory Group proposals on Pant-y-Wal Wind Farm Funding

The Advisor Group met on 8 October 2020 and a further meeting will be organised for mid November 2020 following the receipt of the further information that was requested.

321 Bethania Chapel

See 306 for discussion

322 Cycle Track Signage

Still awaiting a response from BCBC on request for improved signage.

323 To consider matters in relation to Blackmill Youth & Community Centre (a) Spend: door - £1,518; ramp - £1,632 for disabled access.

Approved

(b) Covid Risk Assessment.

(c) Permission to re-open

Risk assessment has been completed but BYCC cannot re-open until the situation with Covid improves significantly.

(d) Responsibilities of ownership and management

A first draft of a lease document based on some guidance provided by One Voice Wales has been shared with Margaret Jenkins at BYCC who will comment. The draft lease will require legal advice prior to finalising the lease.

Cllr Patel offered to source a lease template that may provide useful information.

324 Recruitment and staffing

(a) Appointment of Clerk's line manager

Approved – Andrew Davies appointed as line manager for clerk to include pay and conditions. Clerk to continue to liaise with Chair regarding agenda.

325 Christmas Lights

Christmas lights have all been ordered and solar panel trees will be activated from 24 November between 5pm and 10pm.

Cllr Patel noted that the Church in Wyndham had requested Christmas lights. It was noted that it was too late to order for Christmas 2020 but that this request would be included in 2021.

326 Keep Wales Tidy Packages

Clerk and RFO are chasing BCBC for the licence approval.

327 TiksPak Dog bag dispenser scheme

RFO and Cllr Harris have chased John Rees at BCBC but indications are that resources are limited which is leading to delay. The Council has requested the costs of installing eh dispensers directly.

328 Provision of Community flowers

Cllr Lloyd outlined the positive comments received regarding the community flowers. The costs of winter flowers would be £52.

It was noted that other areas would have the opportunity to bid for winter flowers as well.

Resolved – To approve £52 for Winter flowers.

329 IT spend

It was noted that Council spend in 2019/20 was £1,927 on IT which was used to purchase 2 laptops together with some website development.

330 Remembrance - services and laying of wreaths

It was noted that acts of remembrance can take place at War Memorials or Cenotaphs that are outdoors. Indoor services are not permitted. Up to a maximum of 30 individuals, including event organisers, are permitted to gather outdoors and can take part in an Act of Remembrance. Those who organise an event will have a duty of care to those attending to make it as safe as possible and uphold guidance around physical distancing and hygiene.

It was noted that Cllr Williams will lay a wreath in Blackmill and Cllrs Hill and Harris will liaise with Steve Williams regarding wreaths in Nantymoel and Ogmores Vale.

Cllr Mock will lay a wreath in Evanstown. Each wreath-laying will be low key and of a short timescale to fit with government guidelines.

331 Evanstown Community Centre

Cllr Mock expressed his concern that Gilfach Goch rugby club had been given permission to sell alcohol from Gilfach Goch Bowls Club situated within Gilfach Goch Welfare Park which is adjacent to the park where children play. This could mean that inebriated adults would be in close proximity with children. Cllr Williams noted that the decision was the responsibility of the BCBC Licensing Committee and problems could lead to the revocation of the licence as a last resort. Cllr Mock agreed to write to Cllr Williams outlining his concerns which Cllr Williams would share with the appropriate BCBC officers.

332 Replacement of Locks on Memorial Shelter

Resolved – To approve the Chair taking action to urgently replace the locks in the Nantymoel Memorial Shelter as the spend will be below £200 which is in line with the Financial Regulations.

333 To receive a Report from the Clerk

The Clerk noted that his work pattern is flexible but tends to be three longer days over Monday to Wednesday but is also available for the remainder of the week.

One Voice Wales has been working with colleagues in WCVA who are in the process of updating its guidance for community centres and will make this available as soon as possible.

The Clerk has enrolled on ILCA training.

There was a recent announcement from Julie Jones (WG Minister for Local Government) regarding a Diversity in Democracy Programme Action Plan which would increase awareness of the role of councillors and the contribution they make to society. This will include a series of short films which will be shared widely.

334 To receive Reports from Members of the Council

It was noted that an AGM had not been held in 2020 due to Covid. The Clerk would check to see whether an AGM would need to be held in December 2020 or whether a dispensation existed due to the unprecedented circumstances.

335 To consider any Planning Applications and issues

No issues from the planning applications were raised.

336 To confirm the date, time and venue of forthcoming meetings: Full Council Meeting Tuesday 24 November 2020, 6.30 pm at Zoom

The meeting ended at 8.55pm.

Scott Allin

Clerk of the Council