

Ogmore Valley Community Council Cyngor Cymuned Cwm Ogwr



Full Council Meeting

Cyfarfod Llawn y Cyngor

Tuesday 29 September 2020, 6.30 pm at Zoom

Dydd Mawrth 29 Medi 2020, 6.30 pm yng Zoom

Minutes

In Attendance

Cllr Lee-Anne Hill (Chair)
Cllr Dhanisha Patel (Vice-Chair)
Cllr Andrew Davies
Cllr Janet Harris
Cllr Angela Jones
Cllr Margaret Lloyd
Cllr Andrew McKay
Cllr Ryan Mock

Scott Allin – Clerk
Laura Williams – Temporary RFO and Assistant Clerk

James Rowlands – PCSO (for items up to 276)
Dean Morgan Nantymoel Amateur Boxing Club (for item up to 274)
Mark Blakemore BCBC - (for items up to 276)
Jess Hartley BCBC - (for items up to 276)
Suryiah Evans – Ncompass (for items up to 276)

271 Apologies for Absence

Apologies notified are as follows:-

- Richard Shakeshaft
- Gareth Prescott
- Geunor Evans

David Williams and Hywel Williams were also not present. The Clerk would check their non-attendance.

272 Welcome and introduce newly appointed Clerk

The newly appointed Clerk was welcomed by the Council and responded by thanking everyone for their warm welcome and stating that he was looking forward to working with the Councillors and the Ogmores Valley community.

273 PCSO James Rowlands

The PCSO provided an update of the recent crime figures for the period 25 August 2020 to this meeting. In summary:-

Ogmores Vale – 68 reported incidents of crime reported
Nantymoel – 56 reported incidents of crime reported
Blackmill – 41 reported incidents of crime report

Overall crime incidents have decreased compared to the same period in 2019. The overall trend was down which was good but it is difficult to compare periods due to the impact of Covid. There were no major crimes although there was one attempted burglary in Ogmores Vale for which there had been an arrest. The PCSO requested that Councillors remind the community to keep doors and windows locked whenever possible. There continued to be a number of reports of missing people but these had all been followed up and no accidents had been reported. PCSO reminded everyone to report all incidents to 101 so that they can be recorded and trends identified and appropriate action taken.

Two specific issues were discussed:-

- Speeding cars near the Boxing Club in Ogmores Vale. The PCSO noted that there were mobile speed cameras in vans deployed in this area and if there was ongoing evidence of continued speeding other measures such as speed bumps and/or fixed speed cameras would be examined. The PCSO noted that traffic calming measures were the responsibility of BCBC but that evidence from mobile speed cameras as well as community complaints would help to provide a case for more measures.
- Antisocial behaviour at Bethania Chapel - Dean Morgan noted he and another member of the community had often asked people trespassing and behaving anti socially in the disused chapel to move on. The PCSO noted that he understood that the owners of the Chapel had been contacted and were planning to undertake remedial work over the next few months to make the derelict building. Cllr Patel confirmed that she had spoken to BCBC and the

contract to complete the work was likely to be let soon with a timetable to complete the work before Christmas 2020. See also item 285.

Finally, PCSO agreed to contact Cllr McKay outside the formal meeting to discuss the reporting of incidents such as domestic abuse to outside agencies.

274 Public Address (an opportunity for members of the public to bring any issues to the attention of the council) TEN MINUTES SESSION ONLY

Dean Morgan of Nantymoel Boxing Club requested financial help with Covid signage to indicate the club is open with social distancing so as not to lose a generation of children to the sport. It was noted that Sport Wales has grants for local sports clubs to help become Covid safe and that through the Clerk the details of these grants would be notified to Dean Morgan. The Chair also noted that a formal request to the Council would need to be discussed at the October 2020 meeting.

275 Ogmore Community Council 5 Year Strategy and SMART Action Plan - Update

Gareth Kiddie was unable to attend the meeting but had reported that the Community Survey is live online as well as on the ground. There has been a good response to date and the following links continue to be publicised:-

<https://www.surveymonkey.co.uk/r/OVCCCommunitySurvey>
<https://www.surveymonkey.co.uk/r/CwmOgwr>

The Temporary Assistant Clerk has emailed Councillors to request them to continue encouraging as many of the community as possible to complete survey.

Following the completion of the survey and a report from Gareth Kiddie, the Working Group consisting of Councillors Patel, McKay, Shakeshaft, Lloyd and Harris will look at next steps.

276 Ogmore Washeries Options Appraisal led by Suyriah Evans, Jess Hartley and Mark Blackmore left after this item

Suyriah Evans from NCompass Consultant gave an update on the progress of survey noting that a socially distanced face to face questionnaire had been used to gain people's ideas for the site. The messages that were being fed back was that the Covid crisis had increased the community's need for green spaces that would help mental health and overall wellbeing. The ideas coming forward included using the space for nature, leisure purposes, arts/crafts spaces, enterprise, social activities, birds and flora. As part of the options appraisal being undertaken for the

Washeries, NCompass has identified the Heritage Lottery Funding as a possible source of funding.

Resolved – an application for the Washeries based on the heritage needs being identified in the consultation will be made and could include Public Arts project. NCompass to coordinate this.

Jess Hatley also noted that there was an Invertebrate Study on the site which is indicating existence on the site of some relatively rare invertebrates. When this study is complete some images will be shared with the community.

Mark Blackmore noted that clearance of brambles etc will begin on the site.

277 Declarations of Interest in accordance with the Council's Code of Conduct & Section 106 of the Local Government Finance Act 1992

Cllr Ryan Mock noted he was a Committee member of Evanstown Community Centre.

278 To consider any applications for Co-option: Evanstown and Nantymoel Ward Vacancies

There had been no applications to date and it was agreed that the current size and experience of the Council was sufficient to cover the issues for the foreseeable future.

Resolved - To remove from the agenda for the next meeting and review again in 6 months.

279 Approval of Minutes and Recommendations

(a) Full Council Meeting minutes 25 February 2020

The final Council minutes for this meeting could not be located due to lockdown and a change of Clerk. It was agreed that the current Clerk reconstructs the minutes with the help of Councillors who attended the meeting

(b) Full Council Meeting 25 August minutes 2020

It was noted that at one point the meeting on 25 August 2020 was not quorate due to Councillors leaving the zoom call. However, in the current climate there was a need for some flexibility and it was agreed to retrospectively confirm the decisions and the minutes were therefore approved.

(c) Personnel Committee Meeting 1 September minutes 2020

Approved

(d) Personnel Committee Meeting 22 September minutes 2020

Approved

(e) Accept recommendations from Personnel Committee Meeting 22 September 2020

Approved

**280 Matters of Report on the previous meeting
(a) Remembrance bench Ogmore**

To be installed in Ogmore and Cllr Patel is liaising with Nick Phipps of Ogmore Valley Services over the design and location.

281 To consider Correspondence (no decisions to be made on this item)

Cllr Hill has received a letter from Christine Williams in Nantymoel which included a cheque for £50 from Roy Harris as a thank you to Cllr Hill and others for helping with shopping etc during lockdown.

Resolved – Cllr Hill to write a thank you note to Mr Harris and for the cheque to be credited to the Community Council's bank account and be used for community projects in the future.

282 Blackmill - railings on corner of junction

A request has been received for railings on the pavement corner opposite Blackmill Junction pub. The Council has been in contact BCBC asking for funding to assess/provide quotes for actual works. However, BCBC have replied that there are issues which require further work-

- permission for such an installation;
- future maintenance;
- costs;
- design.

Cllr McKay noted that the area was potentially dangerous particularly for wheelchair users and others with restricted mobility and the Council could usefully send some photos of the area to BCBC.

Resolved – Clerk to contact BCBC with photos of area and discuss way forward.

283 Bridgend District Ramblers Association

The Bridgend Ramblers are offering community councils an opportunity to access some funding to go towards Footpath Improvement Project proposals in each area of the County Borough the Bridgend Ramblers Association covers.

It was suggested that the Clerk explore the offer in more detail and in particular whether the footpath at back of Elm Terrace via gate – footpath 47 which is completely overgrown as well as the area near Bryn Road.

Resolved – Clerk to contact Bridgend District Ramblers to explore this opportunity further.

284 Pant-y-Wal Wind Farm Funding – Update (a) date and time of extraordinary meeting to discuss applications

All applications have now been received in line with the following 2020 timetable:

- 1st May - 1st Sept - applications received.
- Oct/Nov - Community Council discuss funding allocations.
- Dec/Jan - Community Council to notify Pennant Walters of supported bids.
- Jan 21 - Inform applicants of outcome and request bank details which are forwarded to Pennant Walters with contact details for articles/publicising.
- April/May/June 21 - payments made directly to groups from Pennant Walters Windfarm

Resolved – Council to meet on Tuesday 6 October 2020 at 6.30pm for a closed session to discuss the proposals.

285 Bethania Chapel

This item was discussed under item 273.

286 Cycle Track

Complaints about speeding cyclists by residents. Andrew Mason BCBC has been contacted requesting signage along cycle route 4 – 3 signs encouraging users to be aware of others. Cllr Lloyd noted that during some recent walks the cyclists had slowed when other users were on the track.

- 287 To consider matters in relation to Blackmill Youth & Community Centre**
(a) Update
(b) Covid Risk Assessment
(c) Permission to re-open
(d) Responsibilities of ownership and management

There had been a number of meetings with representatives of the BYCC Management Committee and the following actions were agreed:-

- a) permission to reopen to be refused at the moment due to the current situation with Covid;
- b) a copy of the BYCC Covid risk assessment to be requested so that it is in place when needed;
- c) the BYCC Management Committee to be reminded that any works to be carried out at BYCC requires the CC's approval;
- d) a request to the Management Committee that 2 members of the CC be included on the Committee so that communication between the CC and the BYCC is clearer;
- e) CC to draft a lease using an exemplar from One Voice Wales to outline the long-term relationship.

Resolved – Clerk to write to BYCC informing them of above decisions.

- 288 To consider applications for donations and grants**
(a) Marie Curie Donation Request

Approved a donation of £50 to Marie Curie.

(b) Blackmill BRAVOs/TRA Grant request

It was noted that the CC were buying bulbs for the areas which included Blackmill and there needed to be further information to ensure co-ordination. There was also discussion regarding insuring members of the public to use powered tools.

Resolved - To request an itemised breakdown of the request and how it would be used.

289 Christmas Lights

Cllrs Hill and Harris would finalise lamppost numbers for the solar powered trees for Nantymoel and inform the Assistant Clerk.

In addition to the Planka and North Road Keep Wales Tidy projects, the CC is also looking to have a Christmas Tree at Evanstown Welfare Park. This would be a two-

stage project – year 1 (2020-21) planting the tree and year 2 (2021-22) connecting the electricity supply. The Community Council have already contacted Gilfach Goch Rugby Club who are likely to be running the site with the bowls club sometime in 2021-22 and they appear to be supportive of the project.

290 Keep Wales Tidy Packages – Update

Guy Smith from BCBC has confirmed support for the two projects at locations owned by BCBC:-

- North Road Ogmere Vale – Butterfly Wildflower package.
- Aberfields 'The Planka' – sustainable drainage system consisting of trees, wildflower beds etc. Some details on exact location depends on electricity cables but will be near path.

The next stage is the receipt of licences from BCBC to undertake work on their land.

(a) storage

Storage is required but so far potential sites are not available.

Resolved – To fund storage container (£150 delivery and £20 per week hire and £150 to remove).

(b) volunteers

Required to help KWT. It was proposed that the Boys and Girls clubs could be approached and that it may be something that would help towards Duke of Edinburgh (DofE) Awards. To review budget for 20/21 to see whether feasible for CC to fund some DoE places.

291 TiksPak Dog bag dispenser scheme

John Rees at BCBC has been contacted to request more bag dispensers including Blackmill Sheep Sales site but not further information at present. Cllr Harris will also contact BCBC.

292 Provision of Community Flowers Spring bulbs update

2,000 daffodil, tulip and crocus bulbs (6,000 in total) have been ordered for community groups to plant in public areas through valley. Waiting for delivery.

(b) consider purchasing winter pansies/violas

Resolved – Cllr Lloyd to provide further details of numbers and costs.

293 Finances

(a) formal approval of payments September 2020

Approved

(b) formal approval of the bank reconciliation

Approved

(c) expenditure against the budget end of August

Approved

(d) budget review

It was noted that some projects that had been planned for the first part of 2020 had been shelved due to Covid.

Resolved – The savings from the shelved projects would be added to the Community Plans and Services budget for the remainder of 2020/21.

294 Consider Insurance quotes

The CC's insurance broker undertook a full review of insurers and recommended the Pen Underwriting Limited quotation to meet the demands and needs of Ogmores Valley Community Council.

Resolved – To agree the insurance quote from Pen Underwriting Limited and to fix the price for 3 years.

295 Website and Email Security

In order to improve the security of the website there needs to be a standard Cookie Policy as well as an SSL Certificate. The cost for this is £175.00+vat.

It is also proposed to set up 3 email addresses Chair, Clerk and RFO e.g. clerk@ogmorevalecommunitycouncil.co.uk. Google would then take the payment of £4.14 per user per month, so that would be 3 x £4.14 as well as a set up cost £50.00+ vat.

Resolved

To agree the proposed spend on IT as outlined above.

The Clerk to bring a paper outlining total IT spend to a future Council meeting.

296 Remembrance

(a) services and laying of wreaths

Guidance on remembrance services is changing due to Covid. Current guidance will be kept under review and a decision on which Councillors will attend services and lay wreaths decided at the next meeting.

(b) Purchase of ties for display poppies

Approved purchase of ties at £6.99 per ward.

297 Evanstown Community Centre

This item will be deferred until October 2020 meeting to enable Cllr Hywel Williams to attend. Cllr Mock noted that he would like to include discussion of the Welfare Park as well.

298 Social Media

The Council has a Social Media Policy. The Clerk/Assistant Clerk and elected members are all permitted to post to social media but the posts should be factual and if unsure the Clerk should be asked for guidance.

Resolved – that the CC Social Media channels should only be used for information directly related to the activities of the CC.

299 Recruitment and staffing

(a) Appointment of Clerk's line manager

This item was deferred until the October 2020 meeting and in the meantime the Chair would continue as the Clerk's line manager.

(b) Signing of contracts

The Chair would sign the Clerk's contract and send copies to the Clerk for his signature as well.

300 To receive a Report from the Clerk

The Clerk thanked Laura Williams for the excellent briefings that she had provided the new Clerk.

The 2019/20 Annual Return and Internal Audit Report will come to the October 2020 meeting of the Council where the Chair will sign off the Statements following the agreement of the full Council. The cash book, invoices and supporting financial information will be available at Blackmill Community Centre for 20 days for public scrutiny by appointment and with appropriate social distancing prior to final sign off. It is likely that the Wales Audit Office report will be provided in the next couple of months and that will be reviewed to ensure that all controls are in place.

Website Developments – plans to use the OVCC website as a repository of more factual information and when the permanent RFO is appointed training will be arranged to ensure that both officers can load information directly to the site.

301 To receive Reports from Members of the Council

The new lockdown in BCBC to deal with increasing Covid infections will require the CC to continue support to the community for the immediate future. It was noted that Councillors should contact Maria Bennett (BCBC’s Local Community Co-ordinator) if they know of any individuals or groups that would benefit from support.

302 To consider any Planning Applications and issues

It was noted that there was an appeal against BCBC’s refusal to approve the demolition of stone wall and replace with drive and iron gates at Tan y Bryn, Dinam St, Nantymoel.

303 To confirm the date, time and venue of forthcoming meetings: Full Council Meeting Tuesday 27 October 2020, 6.30 pm at Zoom

The meeting ended at 9.45pm. It was resolved after 2 hours that the meeting would continue until the agenda was completed.

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Signature of the Chairperson, Cllr Lee-Anne Hill

Date

Scott Allin

Clerk of the Council