

# OGMORE VALLEY COMMUNITY COUNCIL

## Donation Request Form for local Community Groups and Charities

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous three months must be enclosed. **PLEASE COMPLETE IN BLOCK CAPITALS?**

1.	Name of organisation	
2.	Your name and position in the organisation	
3.	Address	
4.	Contact Tel & Email	
5.	Is the Organisation a Registered Charity?	Yes/No
6.	Amount requested	£
7.	Please state the purpose of the request	
8.	What will be the total cost of the above project?	£
9.	If the total cost of the project is more than the donation, how will the remainder be financed?	
10.	Have you applied for donation for the same project to another organisation? If so, which organisation and how much?	
11.	Who will benefit?	
12.	Approximately how many of those who will benefit are residents of this community?	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Send to: Scott Allin, Clerk of the Council, Ogmore Valley Community Council, email  
Scottallin495@gmail.com

If you require further information, please phone Scott on 07872 376092

Signed.....Date.....