Ogmore Valley Community Council
Cyngor Cymuned Cwm Ogwr

Full Council Meeting

Cyfarfod Llawn y Cyngor

Tuesday 18th June 2024, 6:30 pm at Blackmill Youth and Community Centre

Dydd Mawrth 18th Mehefen 2024, 6:30PM ar Blackmill Canolfan Ieuenctid a Chymunedol

Minutes

In attendance

Cllr David Pound (Vice-Chair)
Cllr Geoff Sherriff
Cllr David Newman
Cllr Terrina Greenslade

Scott Allin - RFO
Niamh Gwilym – Clerk

41 Apologies for Absence

Scott Hancock joined the meeting.

Cllr Craig Batchelor-Howells
Cllr Dhanisha Patel
Cllr Angela Jones
Cllr Margaret Lloyd
Cllr Hywel Williams
Cllr Sheryl Wasley

Cllr Julia Jones

Vice-Chair Pound acted as Chair in the absence of the Chair Batchelor-Howells.

Resolved: Members unanimously accepted the apologies for absence.

42 New Councillor

The Council welcomed our new Councillor, Cllr Terrina Greenslade.

43 Playscheme (Annex B, item 26) – *Scott Hancock*

The Clerk provided background information, illustrating that Scott (the Ogmore and Garw Halo manager, in attendance), has agreed to forfeit the costs of hall hire. This would reduce the total fee to £5,637.60. A reduced charge of £5,637.60 represents a 25.28% increase from the cost of £4,500.00 for the previous year.

Scott concurred with the Clerk's background and further noted that Halo do not receive profit from the scheme. Halo also must spend additional expenditure for staff training which Halo pay for, a charge not included in the OVCC request.

Cllr Pound suggested that going forward, Halo could provide OVCC with a detailed report of the activities during the playscheme to justify OVCC's expenditure. Moreover, the Council asked if the staff are qualified in childcare and the Council explained to Scott how the budget for playscheme is determined.

The Council thanked Scott for his time.

Scott Hancock left the meeting.

The Clerk noted that there would be an additional £614.88 to run an Evanstown playscheme every Friday between 10am and 2PM.

The Council unanimously agreed to fund playscheme moving forward.

Cllr Sherriff proposed the Council fund the full amount but ask Halo to make a full report. This was not moved.

Cllr Pound proposed that the Council fund £4,500.

Cllr Newman and Cllr Greenslade moved.

Following the decision to fund Halo £4,500, it was suggested that the Council will ask Halo if they are able to provide a total cost before the Council determine their budget for the year in October.

Resolved: OVCC to fund £4,500 of the Halo playscheme and ask Halo to provide a total cost in before the Council's October budget meeting moving forward for consideration of future donation requests.

44 Public Address (an opportunity for members of the public to bring any issues to the attention of the council) TEN MINUTES SESSION ONLY

No members of public in attendance.

45 Declarations of Interest in accordance with the Council's Code of Conduct & Section 106 of the Local Government Finance Act 1992

No declarations to declare.

46 Warden's' report – to receive report (Annex A)
(a) Ashleigh
(b) Gareth

The Council read the warden's reports.

It was suggested that the Clerk should discuss the Tanio litter and the QR codes in the Washeries with the Warden.

Resolved: The Clerk to discuss the Tanio litter and QR codes with the Warden.

ITEMS FOR DISCUSSION AND/OR APPROVAL (approx. 7:00pm)

47 To approve Annual Return – 2023/24
(a)(i) Annual Return – Annex C

Resolved: to approve the Annual Return 2023/24.

(ii) Bank Reconciliation – 31 March 2024 – Annex D

Resolved: to approve the year end bank reconciliation.

(iii) Explanation of Variances - Annex E

Resolved: to approve the Explanation of Variance.

(iv) Internal Audit report (summary) – Annex F

Resolved: To note that the Internal Audit report has been formally reviewed.

(v) Internal Audit report (detail) – Annex G

Cllr Pound thanked the RFO and Clerk for producing the annual accounts and internal audit, bar a few minor suggestions, the audit was sound.

Resolved: To note that the Internal Audit report has been formally reviewed.

(b) Audited Accounting Statements 2022/23 – Annex H

For Council's reference, no decision needed.

Resolved: To note that the Council have reviewed the Audited Accounting Statements of 2022/2023.

(c) Reserve's Policy – Annex I

It was noted that the only recommendation which the Council should consider taking forward is under the Earmarked Reserved section, regarding how and when the reserve will be used and a timescale for the review of the reserves. The recommendation is to be deferred to the Policy and Strategy Committee which will be held in July.

Resolved: The Council acknowledged the recommendations of the Audit regarding reserves and to defer the recommendations to the Policy and Strategy Committee for further discussion.

(d) Investment Options – Annex J

The RFO asked if he and Clerk could move money internally between saving and current accounts for the benefit of keeping the minimum amount in the current account. This was moved.

Resolved: The RFO and Clerk to move money within the OVCC's account without asking the Council first. The Council to acknowledge the recommendations of the Audit regarding reserve's and to defer the recommendations to the Policy and Strategy Committee.

48 Approval of Minutes and Recommendations:
(a) Draft Annual Council Meeting 21st May 2024 – Annex K

Resolved: to Approve the Minutes of the 21st of May 2024 Annual Council Meeting.

(b) Draft Full Council Meeting 21st May 2024 – Annex B

Resolved: to Approve the Minutes of the 21st of May 2024 Full Council Meeting.

(c) Draft Personnel Committee Meeting 28th May – Annex L

Resolved: to Approve the Minutes of the 28th of May 2024 Personnel Committee Meeting. To approve the recommendations of the Personnel Committee meeting. To defer the discussion of staff objectives to the Personnel Committee.

49 Matters Arising from previous meetings and agenda:

Council Meeting (Annex B)

- ***Bus Shelter and Insurance (item 26)***

The Clerk is currently waiting for a 2nd quotation from *Shelter Solutions* to provide to the insurance company at their request then we can move forward.

- ***Bowls Club Windfarm Funding (item 33)***

It was noted Pennant Walters have approved the change of use of funds for the Bowls Club.

- ***Windfarm Application (item 34) – Annex M***

The previous Clerk advised that the Council wrote the original application form and it's been changed frequently over the years to suit the Council's changing priorities.

It was discussed that the Council would require further information from applications thus this caveat should be included in the application form.

Resolved: To amend the form to add that the Council may require extra information and to open the application process.

- ***Ogmore Valley Priide Container Lease (item 35) – Annex N***

Cllr Patel has sent a document with her considerations of the container lease and was thanked for her efforts.

It was recommended that a representative of the Council to attend a meeting of the Trustees of Ogmore Valley Priide to discuss a copy of the lease document and highlight where Ogmore Valley Priide would have to take responsibility.

Resolved: The Clerk to attend a meeting of the Trustees of Ogmore Valley Priide to discuss a copy of the lease document and highlight where Ogmore Valley Priide would have to take responsibility.

- ***Action and Strategy Plan (item 25(b))– Annex O***

The Policy and Strategy Committee recommended that the Full Council should review the Action and Strategy Plan, in particular, the prospect of a Development Officer as recommended by the Plan.

Cllr Pound proposed that in principle, it should be agreed that the OVCC need a Development Officer, but the matter should be deferred to when the CATs/projects come to fruition. This was moved.

Resolved: to agree that the Council require a Development Officer, but the matter should be deferred to when the CATs/ additional projects come to fruition.

- ***Policy Update (item 25(b))***

The Clerk has contacted One Voice Wales for advice as per the Policy and Strategy Committee recommendations.

50 Finances – 2023/24
(a) formal approval of payments June 24 – Annex P

Resolved: to approve the Payments as attached in the Appendix as verified by Cllrs via email prior to the meeting.

(b) formal approval of the bank reconciliation May 24– Annex Q

Resolved – To approve the bank reconciliation for May 2024.

(c) expenditure against the budget end of May 24 – Annex R

Resolved – To approve the expenditure versus budget report to end of May 2024.

Scott Allin left the meeting.

51 OVSA Summer Fete – Cllr Margaret Lloyd

Proposition:

To make funds available to hire a children's merry-go-around to support the OVSA Fun/sports day on Saturday the 10th of August 2024. The current quotation is at £3,500 for a fun fare package.

This will support the OVCC's 5-year Strategy and Action Plan of organising/supporting summer events etc. as advised by Gareth Kiddie.

Motion proposed by Cllr Margaret Lloyd.

It was noted that Cllr Lloyd was not in attendance but, sent background information to the Clerk. Cllr Greenslade noted that the event is also being supported by the Mem and Anwen on August 10th 2024 and provided a more detailed itinerary of the OVSA Summer event.

It was agreed that OVCC would not fund the fun fare package as this was deemed unnecessary to the overall activities of the OVSA Summer event. However, OVCC would fund some of the existing activities within the OVSA summer event in principle subject to more information regarding the activities.

Resolved: to reject Cllr Lloyd's proposition but to obtain more information regarding the OVSA Summer Event itinerary to ascertain areas requiring additional funding.

52 Nomination of a Community Councillor for the role of Community Governor at Ogmore Vale Primary School.

Proposition (1):

For the Ogmore Valley Community Council to appoint a representative to the governing body of Ogmore Primary School

Motion proposed by Cllr David Pound.

Secondary motion upon approval of proposition 1:

Proposition (2):

For any Councillors wishing to suggest nomination to become a Community Council representative within the governing body of Ogmore Vale Primary School do so in the usual way and a formal agreement by regular procedure to follow.

Motion proposed by Cllr David Pound.

Cllr Newman nominated Cllr Pound as the Ogmore Vale Primary School representative. Cllr Sherriff seconded.

Cllr Sherriff presented an interest in being the Nantymoel Primary School representative. Cllr Pound nominated Cllr Sherriff as the Ogmore Vale Primary School representative. Cllr Newman seconded.

Resolved: for Cllr Pound to be the Ogmore Vale Primary School representative. For Cllr Sherriff to be the Nantymoel Vale Primary School representative.

53 Caedu CAT Expansion

Resolved: to amend the original expression of interest to include the park land adjoining the Nursery School site.

54 D-Day Lamp of Peace Location

It was suggested that the lamp is kept in the Memorial Shelter.

Resolved: the Clerk to enquire about storing the D-Day Lamp of Peace in the Memorial Shelter.

55 To consider applications for donations and grants:
- Abercerdin School £250 – Annex S

Resolved: to defer a decision regarding the donation request until a constitution is available for review.

ITEMS FOR CONSIDERATION AND UPDATE (approx. 8:00pm)

56 To receive a Report from the Clerk/Cllrs:
- Evanstown CAT
- Community Feasibility Fund

It was noted that the Council cannot apply to a Community Feasibility Fund for the Community Centre because we've already applied to one for another project, the Caedu CAT.

Resolved: To defer discussions until relevant Councillors are in attendance.

- Ogmore Vale CATs
(a) Former Basketball Court

Resolved: The Clerk to check the funding requirements and for an update as to the development of the MUGA.

- Mynydd Y Gaer Windfarm (Cenin)

Cllr Pound provided an update of the activities of the MYG action group.

- Clerk's Report

The Clerk provided their report, noting recent successful celebrations such as Ogmore Valley Awards and D-Day Remembrance ceremony and Priide's fantastic bench repairs.

The Clerk noted they are in the process of updating the Council's physical presence throughout the valley.

57 To receive Reports from Members of the Council:

58 To consider any Planning Applications and issues:

- P/24/309/FUL - Evanstown Welfare Park/Gilfach Goch Park Heol-Y-Parc Evanstown (Extensions to Community Hub building including external decking and terracing)

No comments.

- P/24/297/RLX - Brynogwy House Osborne Terrace Nant-y-moel CF32 7NP (Removal of condition 2 (bat/bird box) of P/24/121/FUL by the submission of details)

No comments.

59 To confirm the date, time and venue of forthcoming meetings:

- Full Council Tuesday 30th July 2024, 6:30 pm, location BYCC(?)

Confirmed the date of 30th of July as the next Full Council Meeting, to be held in BYCC.

The meeting closed at 8.40PM.

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Signature of the Chairperson, Cllr Craig Batchelor-Howells Date:

Niamh Gwilym– **Clerk of the Council**

Niamhgwilym4@gmail.com

June Payments 2024			
Business	**Description**	**Ref**	**Amount**
SWWS - DD	Hosting website and maintenance	DD	£21.60
NEST – Employer's summary (ES)	Pensions for staff - employers/ees contribution	DD	£209.64
Niamh Gwilym - ES	Clerk Salary	10624	£1,118.64
Scott Allin - ES	RFO Salary	20624	£421.82
Ashleigh Davies - ES	Warden Salary	30624	£449.92
Gareth Owens - ES	Warden Salary	40624	£535.48
HMRC - ES	Tax June 24	615PB00145091	£353.16
Auditing Solutions	Internal audit 2023/24	A8592	£600.00
Ogmore Priide	Bench expenses	EXP08	£795.39
Phil Lewis	Travel expenses - benches	EXP09	£42.75
One Voice Wales	Training - Chair	8070	£40.00
One Voice Wales	Training Chair	8102	£40.00
Margaret Lloyd	Expenses	EXP04	£104.15
Scott Allin	Expenses	EXP05	£46.18
Niamh Gwilym	Expenses	EXP07	£14.19
Niamh Gwilym	Expenses	EXP06	£5.11