

**Ogmore Valley Community Council**  
**Cyngor Cymuned Cwm Ogwr**



**FINANCE AND GENERAL COMMITTEE MEETING**  
**CYFARFOD PWYLLGOR CYLLID A CYFFREDINOL**

**Monday 31 October 2022, 6.30 pm at Zoom**  
Dydd Llun 31 Hydref 2022, 6.30 pm yng Zoom

**MINUTES**

**In Attendance**

***Cllr Dhanisha Patel (Chair)***

***Cllr Andrew McKay***

***Cllr Angela Jones***

***Scott Allin – Clerk***

***Charlotte Llewellyn - RFO***

**9 Apologies for Absence**

No apologies for absence

**10 Declarations of Personal/Prejudicial Interests in accordance with the Council's Code of Conduct & Section 106 of the Local Government Finance Act 1992**

No interests to declare.

**11 Minutes 6 September 2022**

No items were raised as the minutes had been previously approved by Full Council.

**12 Matters Arising**

It was noted that setting up a CCLA investment was being progressed.

### **13 Review of 2022/23 Budget, Precept for 2023/24 and Budget for 2023/22**

The spend figures from 22/23 were reviewed by the Committee and uprated for inflation and any adjustments such as the full year effect of changes plus any new initiatives. A small reduction of £250 for the Postage, Stationery and Printing budget for 2023/24 was agreed to reflect that less items are being posted out and more work is being done virtually which also reduces the Council's carbon footprint.

It was also noted that the Council will review ways of reducing energy costs through, for example, more solar powered Christmas trees and changing the dressing of trees to solar power.

It was noted that the Working from Home Allowance and officer's wages would be reviewed at the Personnel Committee. It was noted that the insurance budget included a contingency for any further insurance increases and that there was also a reserve of £30k set aside for Audit Wales costs.

Consideration was then given to budgeted levels of income for the forthcoming year by calculating the precept based on an estimate of 2,575 households paying £36.01 per annum. The spending and income were then reviewed together to see how affordable the plans are. It was decided not to increase the precept for 2023/24 given the pressures on the community from the cost-of-living crisis together with the fact that the Council still had balances from the Covid period which have yet to be spent. Reserves will be used to fund the gap between acceptable precept level and spending plans.

**Resolved – To approve the revised budget for 2023/24 as outlined in Appendix 1 and to retain the Precept at £36 per household.**

### **14 Recommendations to Full Council**

**The resolutions above to be ratified by Full Council.**

The meeting closed at 7.10pm

.....  
**Signature of the Chairperson, Cllr Dhanisha Patel**

.....  
**Date**

*Scott Allin –*  
**Clerk of the Council**  
[Scottallin495@gmail.com](mailto:Scottallin495@gmail.com)

	2022/23		Appendix 1
BUDGET REVIEW	12 month		
Income	BUDGET	REVISIONS	2023/24 - £
Balance B/F	£ 136,662.48	Estimated as £234,149 less 22/23 spend	126,182
<b>Bank Acc 1 C/F</b>			
Precept - estimated	£ 92,748.00	Estimate based on same households as 22/23 and no % rise	92,748
HMRC Refund - estimated	£ 4,739.27	HMRC based on 22/23 estimate	4,739
<b>Bank Acc 2 C/F</b>			
April 22 interest	£ 3.00	HMRC based on 22/23 estimate	3
Oct 22 Interest	£ 3.00	HMRC based on 22/23 estimate	3
<b>Bank Acc 3 C/F</b>			
April 22 interest	£ 3.00	HMRC based on 22/23 estimate	3
Oct 22 Interest	£ 3.00	HMRC based on 22/23 estimate	3
<b>Total</b>	<b>£ 234,161.75</b>		<b>223,681</b>
<b>Staffing:</b>			
Salaries	30,210.00	Wage increase at 5% plus full year impact of staffing	33,112
Pension Contributions	1,208.00	Wage increase at 5% plus full year impact of staffing	1,710
HMRC: PAYE/NICS	4,169.00	Wage increase at 5% plus full year impact of staffing	5,796
Staff Expenses eg mileage/meetings	1,620.00	Hold at 22/23 budget	1,620
Training: CILCA, SLCC, FILCA, Lantra	7,344.00	Hold at 22/23	7,344
Other			
<b>Total:</b>	<b>44,551.00</b>		<b>49,582</b>
<b>Administration:</b>			
Postage, Stationery & Printing	950.00	Reduce by £200	700
SLCC Membership	160.00	Hold at 22/23	160
Information Commissioner Fee	50.00	Hold at 22/23	50
One Voice Wales Membership	1,500.00	Hold at 22/23	1,500
Office Equipment	1,600.00	Hold at 22/23	1,600
Home as Office	456.00	Hold at 22/23	456
Misc: Payroll services, HR Policies & Rent	500.00	Hold at 22/23	500
<b>Publication Scheme:</b>			
Newsletters and Notice Boards			
Website	1,500.00	Hold at 22/23	1,500
<b>Total:</b>	<b>6,716.00</b>		<b>6,466</b>
<b>Statutory</b>			
Audit Fees (internal & external)	2,500.00	Hold at 22/23	2,500
Council Insurance	1,500.00	Hold at 22/23	1,500
<b>Total:</b>	<b>4,000.00</b>		<b>4,000</b>
<b>Blackmill Y &amp; CC</b>			
Repairs and maintenance	5,000.00		5,000
<b>Total:</b>	<b>5,000.00</b>		<b>5,000</b>
<b>Civic:</b>			
Councillor Annual allowances £150 x 15	2,100.00	Reduce to £150x10	1,500
Councillor Carer's Allowances	1,000.00	Hold at 22/23	1,000
Councillor Expenses	500.00	Hold at 22/23	500
Chair's Allowance	1,000.00	Increase to 1200	1,200
Elections	10,000.00	None	-
Councillor Training	1,000.00	Hold at 22/23	1,000
<b>Total:</b>	<b>15,600.00</b>		<b>5,200</b>
Powers Donations	3,000.00	Increase to £4,000	4,000
Heritage Lottery Fund	-		-
Windfarm Mens Shed	-		-
<b>Community Services and Plan</b>			
Summer Playscheme	4,500.00	Hold at 22/23	4,500
Christmas Lights	24,000.00	Increase by 10%	26,400
Remembrance Budget	600.00	Increase by 10%	660
Community Projects	-		-
<b>Total:</b>	<b>29,100.00</b>		<b>31,560</b>
<b>General Reserves:</b>	<b>14,630.00</b>		<b>14,630</b>
Community Projects Reserves:	<b>64,240.05</b>		<b>64,240</b>
Restricted Reserves:	<b>42,972.34</b>		<b>42,972</b>
-Wales Audit Office Investigation	30,000.00		30,000
-Business Select Account	12,972.34		12,972
			-
<b>TOTAL BUDGET (inc reserves)</b>	<b>229,809.39</b>		<b>227,650</b>
<b>BASE BUDGET (without reserves)</b>	<b>107,967.00</b>		<b>105,808</b>