

# Ogmore Valley Community Council

## Cyngor Cymuned Cwm Ogwr



### MINUTES OF THE FINANCE & GENERAL COMMITTEE MEETING COFNODION CYFARFOD Y PWYLLGOR CYLLID A CHYFFREDINOL

**Tuesday 8 October 6.30 pm Blackmill Youth & Community Centre**  
**Dydd Mawrth 8 Hydref 6.30 pm Canolfan Ieuenctid a Chymuned**  
**Blackmill**

#### **Members Present**

Cllr Lee-Anne Hill (Chairperson)  
Cllr Andrew Davies  
Cllr Janet Harris  
Cllr Andrew McKay

Anne Wilkes – Temporary Clerk of the Council  
Laura Williams Temporary Assistant/Responsible Financial Officer

**In accordance with Standing Orders, Cllr Janet Harris had been nominated to take the Chair in the absence of Cllr Lee-Anne Hill.**

#### **29 Apologies for Absence**

Cllr Dhanisha Patel - family commitment  
Cllr Richard Shakeshaft - on holiday

#### **30 Declarations of Personal/Prejudicial Interests in accordance with the Council's Code of Conduct & Section 106 of the Local Government Finance Act 1992 - none**

#### **31 Discussion on the Precept 2020/21**

Responsible Finance Officer presented this year's 12 month budget with a potential 2020/21 budget, in order to determine an adequate precept for next

year. Councillors examined and went through the budget and amendments were made including:

- The increasing of the staff salary budget from £18356 to £24960. This comprises of 4 extra hours per week for the clerk to complete CILCA training.
- The increasing of the staff training budget from £1000 to £2854.40. This comprises of 1 x CILCA training for £1350, 4 x SLCC training meetings for £480 and 50 hours of overtime at £15 per hour include on costs for £994.50.
- The increase in budget for publications and notice boards from £500 to £3000. This is to allow a budget for a newsletter twice a year. The cost quoted was £1269 including delivery and VAT for 4500 newsletters.
- Website costs was increased by £300 to allow for the extra cost of securing the website and providing email addresses to be GDPR compliant.
- The increase of council insurance from £1200 to £1500 to allow for any increases.
- To decrease the amount donated or granted from £7526 to £3000 with a cap of £250 introduced to those applying. This is mainly due to the windfarm fund that is now currently available and to be able to increase the amount of money spent on services.

The total annual budget, keeping services exactly the same, came to **£86886.50**

*Cllr Lee-Anne Hill arrived at 7.00 pm - presided as Chairperson*

The RFO presented the results of the survey monkey questionnaire to date from Facebook. There were 54 responses and the average community members were willing to pay towards their community council a week was £3.31. **This would give a precept of £100676.30m** - an extra amount of **£13789.80** to spend on community services.

If councillors decided to round this up to the nearest cost per month offered as an option on the questionnaire of £3.50 a week, then **this would give a precept of £106445.30** - an extra amount of **£19558.80** to spend on community services.

Most requested services from the Survey Monkey questionnaire included (in order of popularity); General Maintenance (increased litter picks, street cleaning, extra grass cuts and weed spraying), Christmas Lights, Flower displays and

better community council/community councillor engagement to include more information on Facebook, more surgeries and coffee mornings/events.

**32 To confirm the content of the Asset Register**

The RFO presented an Asset Register where assets had a current and insurance value. Councillors agreed that certain items on were on the 2017 asset register could now be removed including a printer, computer and software and grit bins. It was also decided that Nantymoel Clock Railings should be removed.

The RFO informed the meeting that it was advised by the insurance broker that it is good practice to have the civic regalia (Chains of Office) valued every 5 years and to have buildings valued every 8-10 years. This is something that the council might want to consider in the near future to provide a more accurate value of our assets.

There was some discussion about adding Nantymoel Memorial Shelter on the asset register but the community council have no evidence of ownership. Some believe it belongs to Nantymoel Boys and Girls Club, others believe it belongs to the community council.

**33 To consider any other Financial matters of the Council - none**

**34 Recommendations to Full Council**

- To consider the precept for next year – councillors recommend to raise the precept to £106445.30 (£3.50 a week) in order to have the budget to provide the extra services requested.
- To consider amended budget for next year.
- To consider the amended asset register.
- To consider the evaluation of assets.

**The meeting closed at 8.55 pm**

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**Signature of the Chairperson, Cllr Lee-Anne Hill**

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**Date**