

# Ogmore Valley Community Council

## Cyngor Cymuned Cwm Ogwr



### Minutes of the Full Council Meeting

Cofnodion Cyfarfod Llawn y Cyngor

**Tuesday 30 April 2019, 6.30 pm at Blackmill Community Centre**  
Dydd Mawrth 30 Ebrill 2019, 6.30 pm yng Nghanolfan Gymunedol Blackmill

#### Members Present

Cllr Lee-Anne Hill (Chairperson)  
Cllr Andrew Davies  
Cllr Geunor Jones Evans  
Cllr Janet Harris  
Cllr Margaret Lloyd  
Cllr Andrew McKay  
Cllr Ryan Mock  
Cllr Gareth Prescott  
Cllr Richard Shakeshaft  
Cllr David Williams  
Cllr Hywel Williams

Anne Wilkes - Temporary Clerk of the Council  
Laura Williams - Temporary Assistant Clerk/Responsible Finance Officer

#### 164 Apologies for Absence

Cllr Angela Jones - family commitment

#### 165 Public Address (an opportunity for members of the public to bring any issues to the attention of the council) TEN MINUTE SESSION ONLY

A representative of Blackmill Tenants & Residents Association thanked members for the recent donation and reported on recent works carried out in Blackmill and Glynogwr over the past few weeks.

**166 Declarations of Interest in accordance with the Council's Code of Conduct & Section 106 of the Local Government Finance Act 1992 - none**

**167 Ratification of Minutes of the Full Council 26 March 2019**

**Resolved: that the minutes were approved as a true record and signed by the Chairperson. Proposed by Cllr Richard Shakeshaft, seconded by Cllr Janet Harris**

**168 Matters of Report by the Clerk on the previous meeting**

The Clerk had requested All Wales Go Safe to monitor speeding vehicles at Oxford Flats and the surrounding areas.

**169 The Chairperson to accept the resignation of Cllr A Caress - Nantymoel Ward**

**Resolved: that Cllr Lee-Anne Hill formally accepted the resignation**

**170 To formally adopt the updated Standing Orders**

**Resolved: Cllr Gareth Prescott proposed that Council adopt the new Standing Orders, seconded by Cllr Geunor Evans. All in favour**

**171 To consider Correspondence received since the last meeting  
(no decisions to be made on this item)**

1. Merchant Navy Fund supporting Partners - fly the red ensign for Merchant Navy Day on 3 September. **The Clerk would source costs for a flag pole for the Community Centre.**
2. Institute of Welsh Affairs, Cardiff - your council's contribution to understanding Welsh places. Deadline 7 May 2019 (emailed to all 2.4.19)
3. Blackmill & Glynogwr Residents & Tenants Association - letter of thanks for the donation of £457.41, towards improvements in the village.
4. One Voice Wales - Bridgend/Cardiff/Vale Area Committee Meeting. Agenda for Monday 15 April and minutes of 14 January 2019. (2.4.19)
5. National Assembly for Wales - consideration of proposals to amend the Public Audit (Wales) Act 2013. Consultation closes on 3 May 2019. (2.4.19)
6. Cllr A McKay - Youth Views on Political and Citizenship Education (original message from National Assembly for Wales. (4.4.19)

7. One Voice Wales - Larger Local Councils Committee meeting at Llandrindod Wells Agenda 17 April 2019 and minutes of 6 February 2019. (5.4.19)
8. Utility Aid - UK's leading ethical energy consultant conducting free, no obligation work helping to save on energy spend. (9.4.19)
9. Blackmill & Glynogwr Residents & Tenants Association - proposal to refurbish the bus shelter opposite the petrol station at Blackmill. (11.4.19)
10. Electoral Department, Bridgend CBC - Notice of Vacancy dated 17 April, due to the resignation of Cllr Andrew Caress.
11. One Voice Wales - ICO session at the Larger Council's Meeting 17 April. (23.4.19)
12. Pencoed town Council - invitation for the Chair/Vice Chair and consort to attend the Mayoral Civic Celebration on Sunday 2 June 2019, Salem Chapel, Pencoed. Report to the Vestry on arrival. Celebration to commence at 3.00 pm, followed by refreshments/buffet at the Social Club, Hendre Road, Pencoed. RSVP (23.4.19)
13. Bridgend CBC - Town & Community Council Forum scheduled for 7 May has been postponed. Will take place on Tuesday 16 July at 4.00 pm, Civic Offices. (24.4.19)
14. Planning Aid Wales, via One Voice Wales - Joint One Voice Wales & Planning Aid Wales Network Event/Conference, 11 June 2019, 10 - 4pm at Llanwrst, Conwy. Shaping Your Community - the Role of Community Plans and Place Plans. £60 per delegate (10% discount for sending 4 delegates). On-line booking via Event Brite (24.4.19)
15. One Voice Wales - guidance on payments to members of CC & TC's plus template opt-out form. (17.4.19)
16. Cllr A McKay - forwarded information on Mental Health in the Workplace Conference (29.4.19)
17. BAVO - May 2019 e-bulletin, including new training programme up to October (29.4.19)
18. One Voice Wales - Motions for 2019 Annual General Meeting, Sat 5 October 2019 - to be received by 1VW no later than noon on Thursday 20 June. Maximum of two motions for debate per council. (29.4.19)
19. One Voice Wales - Area Committees, Wales Audit Office Presentation (29.4.19)
20. One Voice Wales - Training session, Module 10 Charing Skills, Civic Offices, Holton Road, Barry CF63 4RU, Tuesday 14 May 6.30 - 9.00 pm.(29.4.19)

## **172 Report on Pant-y-Wal Wind Farm Funding**

Those application that had met the criteria had been forwarded to Pant-y-Wal Wind Farm.

Following amendments to the application form, this funding opportunity for 2020 would be open from May 2019 until September 2019. Deadline to be confirmed.

### **173 Community Forum Meeting Monday 15 April 2019 at Evanstown CC**

Cllr Dhanisha Patel reported that only a few people had attended. There were no young people in attendance, although there had been an idea at the previous meeting that an adult would bring a young person with them.

The next Community Forum would take place at the Mem, Nantymoel on 2 July 2019 at 6.30. Suggested items for discussion would be: Community Access, Christmas Lights, Valley's in Bloom 2019 and play areas.

Cllr Andy McKay reported from Lewistown Tenants & Residents Association - concerns about maintenance of trees and litter picking before grass cutting takes place. Cllr McKay stated that council need to know what the residents want for their valley. Cllr Patel would take these comments into account when preparing the for the next Forum meeting.

### **174 Plan for Christmas Lighting 2019**

An informal meeting would be arranged for Thursday, 16 May, 6.30 pm at HALO to discuss a plan of action.

### **175 To consider any matters in relation to Blackmill Youth & Community Centre**

A quotation from a local service provided to repair the roof had been obtained .

**Resolved: that Cllr Margaret Lloyd proposed, seconded by Cllr Andy McKay to accept the quotation of £365 to carry out essential repairs the roof of Blackmill Y & CC**

### **176 Finances**

The new Temporary RFO, Laura Williams had provided each member comprehensive accounts for 2017/18 and 2018/19, (highlighted sections to be confirmed against bank statements - awaiting copy statements for both financial years). Laura had also provided a copy of the expenditure against the budget for 2018/19.

**(a) Formal approval of payments for 26 March - 23 April 2019**

**Resolved: that Cllr Lee-Anne Hill proposed, seconded by Cllr Margaret Lloyd that the payments were approved**

**(b) Formal approval of the Bank Reconciliation**

Unfortunately the current bank statements were not available. An up to date bank reconciliation would be presented at the next meeting in May.

**(c) To consider quotations for Internal Audit**

Two quotations had been provided: Sentinel Accountants £410 per year and Graham Paul Accountants £500 per year, both plus VAT.

**Resolved: that Cllr Dhanisha Patel proposed, to accept the quotation from Graham Paul Accountants, seconded by Cllr Margaret Lloyd. All in favour**

**(d) To consider a Change of Bank**

Laura Williams advised that the council move to a different provided due to the logistics of having accounts with the Co-op bank, based in Cardiff and the Business Section in Yorkshire.

Following discussions members agreed to move all accounts to HSBC.

**Resolved: that Cllr Dhanisha Patel proposed that council move all their accounts to HSBC Bridgend, seconded by Cllr Andrew Davies**

*8.25 pm: Cllr Andy McKay proposed to suspend Standing Orders in order that council may continue with their business, seconded by Cllr Richard Shakeshaft*

**177 To consider applications for Section 137 of the LGA 1972 by local community groups and charities - Prestige Dance**

The Chairperson, Cllr Lee-Anne Hill would make a donation to the group from her Chair's Allowance.

The Clerk had circulated the Section 137 request form. One amendment had been suggested to include 'recent' before bank statements. The Clerk would publish the form on the website. Local Groups and Charities may request a copy of the form.

**178 To consider renewal of Membership with One Voice Wales for 2019/20**

The annual membership - £1,204

**Resolved: that Cllr Janet Harris proposed that council renew the membership at £1,204, seconded by Cllr Gareth Prescott**

**179 Roadside Benches and the possible Relocations**

Cllr Janet Harris would check ownership of the benches with Bridgend CBC.  
Referred to the Community Forum.

**180 Equipped Play Areas at Ogmere Vale**

To be discussed at the Community Forum in July

**181 To discuss the possibility of Flower Displays**

The Chair, Cllr Lee-Anne Hill was of the opinion that this matter be included in a new five year plan for the whole community.

Laura Williams suggested that council provide community groups with packs of bulbs and seeds.

To be discussed further at the Community Forum Meeting.

**182 Litter Bins at Cemetery Road and Aber Road**

It had been realised that there were no bins at the above locations. The Clerk confirmed that two bins would cost £330 plus VAT. The Clerk would liaise with Mr John Rees, BCBC regarding a collection schedule.

**Resolved: that the council agreed to purchase two litter bins for £330, one for Cemetery Road at the lay-by and the other at Aber Road. Proposed by Cllr Lee- Anne Hill, seconded by Cllr Andy McKay**

**183 To receive a Report from the Clerk**

The Clerk thanked Laura Williams for the extensive work she had done providing two year's account, her expertise and help over the past few weeks.

**184 To receive Reports from The Chairperson - no report**

**185 To receive Reports from Members of the Council**

Cllr David Williams stated that there is no litter bin in Glyn Ogwr - the Clerk would enquire with BCBC. Cllr Williams also informed members that there would be a Defibrillator at Glyn Ogwr.

Cllr Ryan Mock announced that he was now an employee of Rhondda Cynon Taff.

**186 To confirm the date, time and venue of the Statutory Annual General Meeting and Full Council Meeting**

**Resolved: that the AGM, followed by the next meeting of the Full Council would be Tuesday 21 May 2019, 6.30 pm at Blackmill Youth & Community Centre**

**187 To received Agenda items for April 2019 - Litter Bin/Glyn Ogwr**

**188 To consider any Planning Applications and issues**

P/19/199/FUL

22 Prospect Place, Ogmores Vale

Pitched roof to replace flat roof on annex to rear of property (emailed to all members 1.4.19) no observations

P19/234/FUL

1 Cwrt Ty Mawr, Ogmores Vale

Convert garage into habitable room and change garage door to patio doors (emailed to all members 29.4.19) no observations

**The meeting closed at 8.55 pm**

.....  
**Signature of the Chairperson, Cllr Lee-Anne Hill**

.....  
**Date**

## OGMORE VALLEY COMMUNITY COUNCIL

### PAYMENTS FROM 24 APRIL 2019 – 15 MAY 2019

Date	Payment Ref/Chq No	Details	Amount
30/04/19	301960	Printing Invoice Ynysawdre Community Council	£117.24
30/04/19	301961	White Envelopes reimbursement to temporary Clerk	£5.99
30/04/19	301962	Clerk Salary 04/19	£412.50
30/04/19	301963	Temporary Clerk Salary 04/19	£924.95
30/04/19	301964	Temporary Assistant/RFO 04/19	£520.00
30/04/19	301965	HMRC	£399.91
30/04/19	301967	Temporary Clerk Travel Expenses	£42.47
30/04/19	301968	Donation to the Wales Air Ambulance Charity	£50.00
30/04/19	301969	One Voice Wales Membership	£1204.00
30/04/19	301970	Laminator and laminating pouches reimbursement to temporary Clerk	£38.33
<b>Total</b>			<b>£3715.39</b>
30/04/19	ZA503611	Annual Direct Debit for registration with Information Commission Officer set up to be taken at the end of April, starting 2020.	£40.00

**The above payments have been authorised by members of the Ogmores Valley Community Council.**

Cllr Signature..... Date:.....

Cllr Signature..... Date:.....



Bank reconciliation as at 30<sup>th</sup> April 2019.

A/C 61150203	Current Account	£135300.99	
	14 Day Account	£15162.42	
	Instant Access	£12972.34	<b>£163437.75</b>
Minus unrepresented payments			
	301960	£117.24	
	301961	£5.99	
	301962	£412.50	
	301963	£924.95	
	301964	£520.00	
	301965	£399.91	
	301967	£42.47	
	301968	£50.00	
	301969	£1204.00	
	301970	£38.33	<b>-£3715.39</b>
			<b>£159722.36</b>

**OGMORE VALLEY COMMUNITY COUNCIL**

**PAYMENTS FROM 27 FEBRUARY 2019 – 23 APRIL 2019**

**For reference only - approved on 30 April 2019**

<b>Date</b>	<b>Payment Ref/Chq No</b>	<b>Details</b>	<b>Amount</b>
26/03/19	301951	Clerk Salary 03/19	£507.01
26/03/19	301952	Temp Clerk Salary 03/19	£173.47
26/03/19	301953	Wyndham Boys and Girls Club. Drumming Sessions Donation	£500.00
26/03/19	301954	Blackmill and Glynogwr Tenants and Residents Association. Equipment and resources for community improvements donation.	£457.41
26/03/19	301955	Donation to the Eisteddfod	£50.00
26/03/19	301956	Ogmore Valley Male Voice Choir. Donation towards repairs of their building.	£500.00
01/04/19	301957	KK Printing Solutions Invoices No: 55394 & 55285	£70.85
05/04/19	301958	Reimbursement to Temp Clerk for 12 x 1 <sup>st</sup> class stamps & 12 x 2 <sup>nd</sup> class stamps	£15.72
05/04/19	301959	Registration Fee with the Information Commissioner	£40.00
<b>Total payments of</b>			<b>£2314.46</b>

**The above payments have been authorised by members of the Ogmore Valley Community Council.**

Cllr Signature..... Date:.....

Cllr Signature..... Date:.....